



UNITED STATES DISTRICT COURT
DISTRICT OF MARYLAND
OFFICE OF THE CLERK

Reply to Northern Division Address

Felicia C. Cannon, Clerk of Court
Jarrett B. Perlow, Chief Deputy
Elizabeth B. Snowden, Chief Deputy

December 3, 2013

Notice of 2014 Attorney Renewal Process and Deadlines

In order to comply with Local Rule 701.2.b, members of this bar wishing to maintain an active bar status are required to periodically renew their memberships. As of January 1, 2012, all active members of the bar must now renew their memberships electronically through CM/ECF. We will no longer accept renewal applications or payment by mail or in person at the Clerk's Office. However, active attorneys remain eligible for renewal every six years and the renewal fee is \$60. ,

2014 Attorney Renewal Calendar	
May 12	Renewal Notice Sent (sent via email to last names beginning with A-I)
June 2	Renewal Notice Sent (sent via email to last names beginning with J-Z)
July 1	RENEWAL DEADLINE
August 4	Late Notice Sent (sent via email)
September 30	FINAL RENEWAL DEADLINE*
October 17	Non-Renewing Attorneys Moved to Inactive Status and CM/ECF Accounts Deactivated

If you are due to renewal in 2014, are an active member of our bar, and have registered for CM/ECF, you will receive an email notification on or before June 2, 2014, with instructions for renewing your membership. You do not need to take any action at this time. Because notices are only sent electronically, it is important that all attorneys continue to maintain current contact information—particularly email addresses—in CM/ECF. If you need to update your information, instructions are available [here](#).

If you are an active member of our bar and are not registered for CM/ECF, you must register as a CM/ECF user by May 1, 2014, in order to receive your 2014 renewal information. Registration is free and instructions are available [here](#). If you are not interested in retaining active membership in our bar once your current membership period expires, you do not need to register and your membership will automatically move to inactive status at the time you would normally be due to renew.

If you have any questions about this process, please contact Attorney Admissions at 410-962-2600.

* Attorneys who have not submitted a renewal by September 30 will need to request reactivation or reapply for admission and pay the required fees. See Standing Order 2012-02 (<http://www.mdd.uscourts.gov/Misc/2012-02.pdf>).